

Sac Community Foundation

Steve Irwin
Secretary
712-662-4721

Eligibility Requirements, Qualifications, and Request for Sac Community Foundation Grant or Matching Funds Project

Eligibility Requirements:

- Funds are offered to projects that develop Sac City and enhance the total vitality of the community. They must not be political or religious in nature nor be used to pay salaries.
- All Applications must include letters of support (letters should include level of financial support) for this project from local community leaders, schools, businesses, etc. Applications without letters of support will not be considered.
- Please note if your organization is a 501c3 non-profit. Priority considerations will be given to requests from non-profit organizations

Qualifications:

- Applications are accepted on a continuing basis.
- Projects must be approved by the Sac Community Foundation Board of Directors.
- Project must be completed in an 18-month time period.

Upon project completion, Recipient agrees to provide the Sac Community Foundation with a financial report within ninety (90) days after the completion of the project, and a Project Success Evaluation within one year after completion of the project that evaluates the success of the project and shows the total, final project cost. Both the Financial and Project Success reports should be mailed or delivered to Steve Irwin, Secretary, at the above address.

Sac Community Foundation

Grant Application

Mission Statement

To enhance the quality of life and promote economic vitality in the Sac City Community by providing financial assistance for non-profit groups and organizations that are beneficial to the City.

501(c)3 non-profit organization Yes ___ No ___

Section 1: Organization and Project Information

Organization Name: _____

Organization's Purpose: _____

Contact Name: _____ Email: _____

Address: _____ City/State/Zip: _____

Phone (h): _____ Phone(w): _____

Cell Phone: _____ Fax: _____

Best time to be reached (via cell): _____

Name of Project: _____ Site of Project: _____

Project Start Date: _____ Project End Date: _____

Total Project Cost: _____ Grant Requested: _____

Matching Funds Available: _____

Section 2: Objectives of Project

Please explain project objectives and how the Sac Community Foundation Grant funds will be used to achieve these objectives.

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Grant Application

Section 3: Project Budget

Please include a detailed budget for the project. Specify the items requested below and what portion of the project budget you are requesting through our grant/matching funds. (Attach additional page if necessary)

Description	Total Est. Cost	Grant Funds Requested	Date Funds Needed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 4: Letters of Support

This application should include letters of support (to include financial letters of support) for this project from local community businesses, schools, individuals, etc. Only grant applications that include letters of support will be considered. Attach letters of support.

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Grant Application

Section 5: Contributions

List all other contributions to include additional grants, community fundraisers, estimated value of volunteer services, and other in-kind donations.

Contributor's Name/Organization	Date Received or pending	Total In-kind hours	Total In-kind Value	Total Cash Donations
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Contributions (excluding Sac Community Foundation Grant) to date: _____

Remaining Balance required to complete this project: _____

Contract Signature

Date